

# HALLAMSHIRE SKI CLUB

## RULES AND CONSTITUTION 2017

### 1. THE CLUB NAME:

- The Club will be called 'HALLAMSHIRE SKI CLUB'

### 2. OBJECTIVES:

- To promote and encourage skiing and other associated winter sports
- To provide club members with an opportunity to participate in group holidays and social events

### 3. MEMBERSHIP:

- Any person participating in a holiday, organised by the club, must become a club member in order to comply with the club's insurance
- There will be three levels of membership:
  - **Personal Membership** – open to people aged 18 and over
  - **Family Membership** – open to families comprising one or two adults and all children up to the age of 18 years (***Please note:** a child is defined as a young person under the age of 18 years (Children Act 1989, Safeguarding Policy of the Charity Commission, 2014)). All children will be the sole responsibility of their parents or Guardians at any event or skiing holiday organised by the club*
  - **Honorary Membership (including Honorary President)** – this level of membership will be at the discretion of the Committee. Honorary Members will become full members of the club without the requirement for an annual subscription fee
- Application for membership (*other than Honorary Membership*) of the club will be allowed on receipt of a completed application form and the annual subscription. The application form is available via the website [www.hscski.uk](http://www.hscski.uk)

### 4. MANAGEMENT OF THE CLUB:

- Management of the club will be conducted by a committee of officers consisting of:
  - Chairman
  - Vice-Chairman
  - President
  - Treasurer
  - Secretary
  - Membership and Social Media Secretary
  - Additional officers
- The officers of the committee will be elected at the Annual General Meeting by the majority of members
- A minimum of 28 days notice shall be given for the AGM meeting and nominations for office shall close one week before the meeting
- Committee meetings shall be held as and when necessary, with a pre-determined agenda
- A quorum of committee members is required before a committee meeting can commence: i.e.: more than 50% of the committee officers: e.g.: 5 from 9 or 6 from 10
- The Committee will have the right to co-opt assistance from within the club membership; these co-opted members will not have voting rights on committee issues
- All matters, decided by committee, shall be by majority vote: i.e. 60% or more with the Chairman having a second (casting) vote if required
- The Committee will be empowered to appoint an Honorary President and Honorary Members at their discretion. The Committee will also be empowered to rescind these Honorary Memberships
- If a member disagrees with any aspect of the running of the club they can ask for this to be discussed at a committee meeting

## **5. MEMBERSHIP SUBSCRIPTIONS:**

- The annual subscription will be determined at the AGM or a specially convened EGM: subscriptions will be due immediately after the AGM/EGM unless decided otherwise at the meeting
- Existing members' subscriptions must be paid by the first day in September following the AGM
- Membership will be reviewed by the committee if subscriptions are not received by the due date
- Annual subscriptions are non-refundable

## **6. TERMINATION OF MEMBERSHIP:**

- Members may terminate membership by giving written notice to either the Secretary or Membership Secretary
- For good and sufficient reason, membership of an individual may be terminated by the decision of the committee, with the provision that the said individual will have the right to be heard by the committee before the decision is finalised

## **7. ANNUAL GENERAL MEETING (AGM):**

- The AGM will take place during May of each year
- Members will have at least 28 days notice of the agenda, time, date and venue of the AGM
- The Rules and Constitution of the Club will only be altered at an AGM or a Special General Meeting: a copy of the Rules and Constitution will be made available to all members
- Members wishing to raise an agenda item, or changes to the Rules and Constitution, must notify the Secretary, in writing, at least 28 days before an AGM
- The financial year for the club will end on 30 April
- The Treasurer will have the accounts examined annually by an independent examiner who has been approved by the committee
- The Treasurer will present a report to all members of the club at the AGM

## **8. EXTRAORDINARY GENERAL MEETING (EGM):**

- An EGM may be called by the Secretary on instructions from the Committee or by the written request of at least 10 members, or 15% of the membership, whichever is the greater
- Members wishing to raise changes to the Rules and Constitution must notify the Secretary, in writing, at least 28 days before an EGM

## **9. GENERAL:**

- A record of any property belonging to the club will be kept by the Secretary
- If, upon the winding up or dissolution of the club, there remains any property after all debts and liabilities have been satisfied, the same will not be distributed amongst the club members but will be given or transferred to a charitable organisation agreed by the committee
- The Club is neither responsible nor liable to members for any injury, damage or loss sustained by them whilst using any property belonging to the Club, or engaging in any activity or event organised by the Club

March 2017